



BRIEFING NOTE

A. CONFERENCE VENUE : SOFITEL HOTEL IVOIRE - ABIDJAN

B. COORDINATORS

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- C. REGISTRATION AND WORKING HOURS:** The registration of the participants as well as the distribution of the documents will take place the day before the event on August 08, 2021 from 8:00 a.m. to 6:00 p.m. On the site of the event and/or online on <http://upuabidjan.gouv.ci>. The opening session will start on August 09, 2021 at 9:00 am sharp in the presence of the authorities of the host country. The proposed working hours will be as follows: 9:00 am to 1:00 pm and 2:00 pm to 6:00 pm (local time - GMT). They could be subject to modifications, if necessary.

D. ENTRY VISA FORMALITIES:

Conditions of entry in Côte d'Ivoire

Passports and Visas

All foreign visitors entering Côte d'Ivoire to attend the Congress must be in possession of an ordinary, diplomatic, special or service passport valid for at least six months from the date of arrival in the country.

- Depending on their nationality, visitors may be required to obtain a visa to enter Côte d'Ivoire. The holder of a passport of the Economic Community of West African States (ECOWAS) is exempt from obtaining a visa to enter Côte d'Ivoire.
- Concerning the other nationalities, there are two (02) options:
 1. Go to the Ivorian embassies and diplomatic representations for countries that have them.
 2. Consult the national e-visa website (<https://sneidai.com/e-visa>).



- A certificate from the Ministry of Foreign Affairs of Côte d'Ivoire to facilitate the boarding and transportation to Abidjan of participants whose countries do not have Ivorian diplomatic representations and who for reasons of force majeure could not sacrifice this formality, will be available on the official website of the Congress.

Health

Entry into Côte d'Ivoire is subject to the presentation of an international vaccination certificate or a certificate from the attending physician confirming yellow fever vaccination. Also, given the global health context, delegates are asked to bring a negative PCR test dated less than 3 days. The cost of the Covid-19 test is 25,000 FCFA (37.5 euros) for all travelers departing from Abidjan.

For more information, visit the official website <https://deplacement-aerien.gouv.ci>.

General procedures

As part of the reopening of the Ivorian air borders and the resumption of domestic and international flights, the Minister of Transport informs the airport community, travelers and all air transport users of the implementation of a new traveler declaration system for all flights.

To this end, travelers departing from, arriving in and transiting through Côte d'Ivoire will now be subject, in addition to the health measures related to the COVID-19, to the completion of an Air Travel Declaration form (DDVA). This form is available online at: <https://deplacement-aerien.gouv.ci>.

The Minister of Transport insists on the mandatory nature of this document which is subordinated to the embarkation and disembarkation of the aircraft. The Minister of Transportation urges all prospective travelers to strictly adhere to these provisions in order to allow for safe air travel during this health crisis.

- E. DETAILS OF ARRIVAL DATES AND TRANSPORTATION:** In order to organize transportation to the hotels and the meeting venue, delegates are requested to send their flight details to the focal points indicated on the registration form no later than 48 hours before their arrival. Transportation will be arranged from the airport to the selected hotel, from the hotel to the meeting venue and from the hotel to the airport.
- F. HOTEL RESERVATION:** It is recommended that participants make their own hotel reservations, by fax or email, and send a copy of the hotel reservation to the focal points. The reservation form, as well as the list of selected hotels, are attached. The reservation forms must indicate the day and time of arrival and departure and must be sent to the selected hotel as soon as possible.

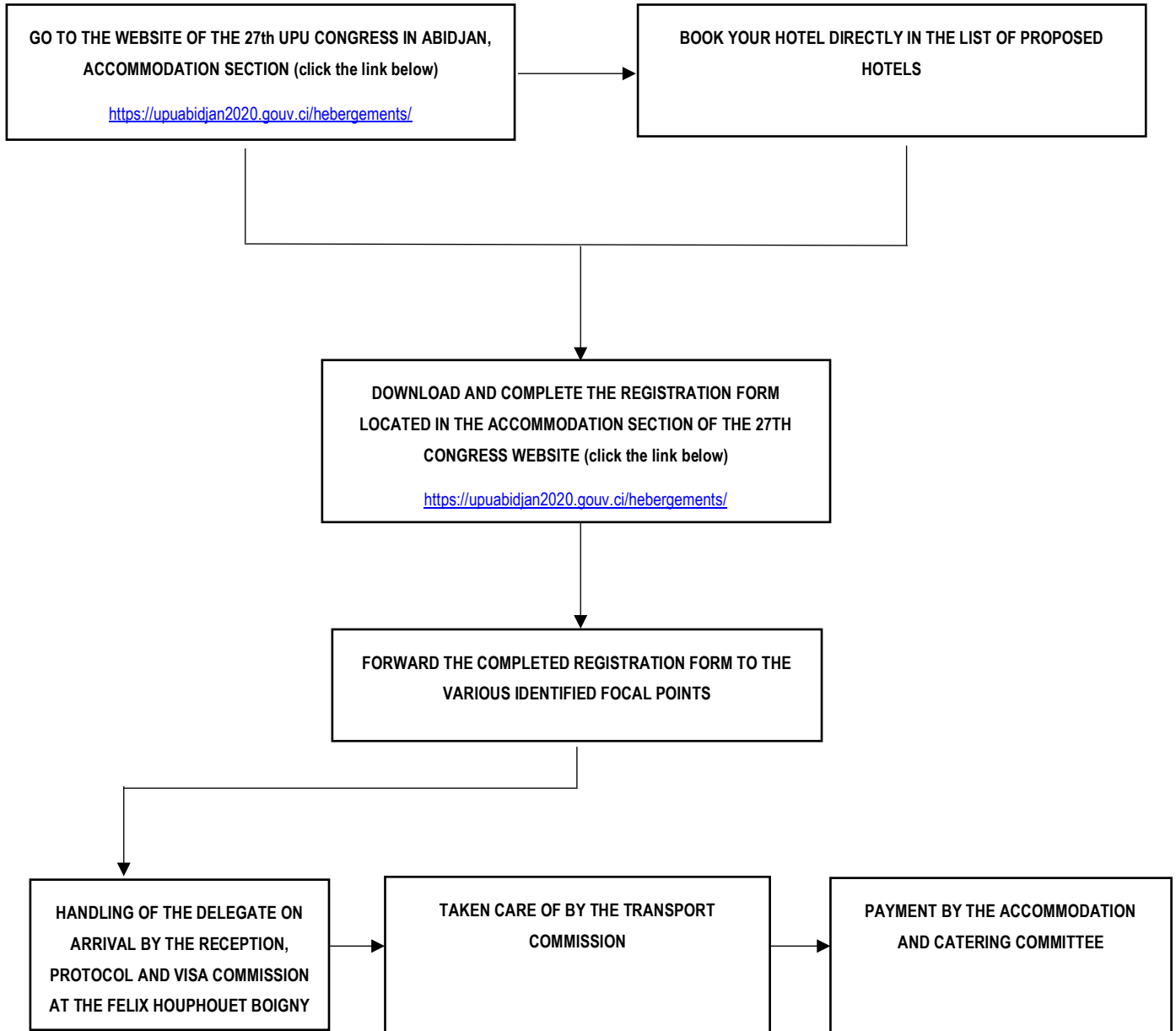
(See the delegate's path below)

- G.** Excursions and tourist activities will be offered to delegates during the 27th UPU Congress in Abidjan. For more information, please visit the Congress website <https://upuabidjan2020.gouv.ci>

NB: For all those who wish to participate in the Congress as an observer, please send your request to the UPU Organizing Secretariat via this e-mail address: Congress2020@upu.int



THE DELEGATE'S PATH





H. OTHERS :

- **Exchange rate:** Côte d'Ivoire is a member of the FCFA zone of the Bank of West African States. 1Euro = 656 XOF and 1Dollar = 542 XOF/USD.
Banks are open every business day from 9:00 am to 3:00 pm, Monday through Friday.
All credit cards are acceptable.
- **Climate:** The climate is hot during the month of August and the average temperature in Abidjan is 30° (the maximum temperature is 32° and the minimum is 24°).
- **Electricity:** The electric voltage is 220 Volts on the power distribution network.
- **Water:** It is strongly recommended to drink bottled mineral water.
- **Interpretation:** The congress sessions will be held in French and English. Interpretation will be provided by Côte d'Ivoire.
- Transportation of delegates from the proposed hotels to the meeting venue
- **Official language:** French.